CIO Council Meeting Minutes
August 28, 2002
Albert Coates Government Complex

Attendees: Ben McLawhorn (OSC), Smitty Locklear (DOA), Gary Zeller (AGR), Benny Hendrix (DPI), Lowell Collins (DOJ), Mark Griffith (ITS), Cliff Layman (AOC), Don Allen (DHHS), E.D. Walker (DOT), Nancy Lowe (DJJDP), Joe Lithgo (ITS), Lee Mandell (NCLM), Mary Sue Brown (ESC), Bill Golden (Treasury), Bill Kurdys (DOC), George Bakolia (ITS), Steven Hulsey (DOT), Giovani Masuci (Ajilon), Paul Thurston (Commerce), Steve Stoneman (ITS), Patti Bowers (ITS), Anthony Whitmore (AOC), Richard Fetile (AOC), Stan Jenkins (ITS), Mike Fenton (ITS), John Minnch (OAO), Yugi K. Smith (Auditor), Larry Free (Gartner), Don Nattres (OSP), Bill Wade (OAO), Fletcher Clay (CC&PS), Van Preslar (DOL), Arlon Kemple (DCR), Kelly Thomas (OSC), Rebecca Troutman (NCACC), Kathie Austin (IRMC), Wanda Cheshire (Alphanumeric), Scott Kroft (Meta Group), Wendy Kuhn (ITS), Burt Tasaico (DOT), Julia Nipper (ITS), Ilse Fogl (ITS), Charles Fraley (OAO), Ann Garrett (ITS), Randy Barnes (DOR).

Chairman Locklear called the meeting to order at 10:00 a.m. The chairman asked for everyone to sign the sign-in sheet. Comment was made about the new nameplates and their professional design. Thanks went to Gary Zeller. The chairman announced that Don Allen has now become the permanent CIO for DHHS. The minutes were approved with the exception of one correction from Don Allen about a comment he made. The chairman said he would make the correction and send it back out to the members via email.

George Bakolia
George Bakolia gave an update as State Chief Information Officer. There has been many bills introduced. The early retirement bill would have a big impact on ITS. It is speculated that many people with extensive experience would retire. George said we would keeps the CIOC updated via email.

There was an IRM session with CIO Council members and staff on IT plans and the expansion budget request. George has shared concerns about IT plans with Cabinet members. The business staff will need to get involved with developing agency IT plans.

George asked Steve Stoneman to give an update from Telecommunications. Steve gave an update on the Time Warner access for small areas (10 or less devices). The same type access is being negotiated for DSL. An update will be given at the next CIOC meeting.

The first meeting of the Security Liaisons was held August 19, 2002. There will be a follow-up meeting on October 22, 2002 at DCR for the CIOC, ITMAC, IPPC, and IRMC members. Meta Group will be there to discuss zone parameters. ITS wishes to work with agencies to help do a report to the General Assembly on security. There's not enough funding to implement all the security needed, but will try to demonstrate best practices. Ann Garrett will need agency participation sometime in September or October. George asked that volunteers from the CIOC contact himself or Ann.

George spoke of a seminar on disaster recovery to be given by Sun Guard. He will review the agenda before allowing the seminar to be conducted. The wireless draft standards are a beginning for the State to start with. These standards can be revised as needed.

George gave an update on the NCMAIL upgrade to achieve load performance. This is the last chance for Critical Path to show ITS this email system will work for State Government. If this is not successful, George will approach the IRMC and CIOC for a new approach.

George has been assessing ITS as an entity for the past 4 months. He is shifting responsibilities. George should be able to share a new ITS organizational chart in October. Lee Mandell asked about the recruiting efforts for the COO position. George hopes to announce the selection next week. Rebecca Troutman asked if the router locations outside of Raleigh been identified. Steve stated that all router locations have been plotted within the GIS. Ann stated that they have coordinated with Security Liaisons to identify router locations. She asked that all share contact information with Steve Stoneman.

Mark Griffith
Mark Griffith was available to answer any questions on the finalized NDS Workgroup documentation. There were no questions. The Council endorsed the NDS Workgroup's recommendations.

Ann Garrett
Ann Garrett spoke of the draft wireless security standards. ~~These standards were developed in 1989~~ <u>Several of these wireless standards and best practices have been in place since 1989</u>. It's a matter of managing your own air space. It is managing physical, network aspects, and encryption. Many have provided her comments. Please email Ann or Katherine White with your comments. Vendors should provide more security with their products. Fletcher Clay asked what is the next process. Ann answered that it would leave the CIOC and go to the ITMAC, IPPC, and then the IRMC.

Patti Bowers
Patti Bowers passed out a paper handout. There are Gartner and Meta seats available. Gartner purchase seats are $4,800 per year and advisor seats for $7,400 per year. Contact Stan Jenkins on ID's for validation. Rebecca asked if counties could take part. Yes they can. There were discussions about what seats are currently available and who has access. George said he would research the current contracts and get back with the Council.

Smitty Locklear
Smitty Locklear asked for feedback on the draft Energy Conservation letter emailed to the members. There were concerns about computer rooms requiring special temperature settings. Smitty asked the Council to email him any recommendations and he would pass that along to the State Energy Office.

Other Business
Mary Sue Brown reminded everyone of the CIO Quorum on October 16th and 17th. Mary Sue would have the invitation emailed to the chairman for distribution to the Council members.

Gary Zeller informed everyone that the NC State Fair tickets would be going online.

The meeting adjourned at 11:20 a.m.